

# REVISED UNIVERSITY TRAVEL POLICIES AND PROCEDURES

We are pleased to announce that the University has finalized a revised Travel Policy that will become effective on 2/1/26. This revision includes several important and impactful changes that all employees should review carefully. All University employees who travel on behalf of the University are expected to review and comply with the revised policy and procedures.



---

## Policy and Procedure Changes

- [Travel and Expense- Summary of Policy and Procedure Changes](#)



---

## General Travel Policy

- [Travel and Entertainment Policy](#)



---

## Athletics Travel Policy (Team Travel and Recruitment Only)

- [Athletics Travel Policy](#)



---

## Concur Roles and Responsibilities (Referred to in Appendix 1)

- [Concur Roles and Responsibilities \(General Travel Policy\)](#)
- [Concur Roles and Responsibilities \(Athletics Travel Policy\)](#)



---

## Travel and Entertainment Procedures

- [Travel and Entertainment Procedures](#)